


Child Nutrition Weekly Update



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May 21, 2012

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Preparing for 2012-13 Agreement Renewal Process

Child Nutrition Administrators:

Attached you will find a complete roster of individuals that have a current account in the Child Nutrition Technology System. Periodically we must review and verify all accounts in order to prevent any unnecessary or unauthorized accounts. This review process is also instrumental in determining that the appropriate individual(s) that will be completing the online renewal agreement for the 2012-2013 school year are in place. The individual with application rights is the user that will have access to the renewal process once the enhanced system is fully operational. The system is in the final stages of modification, so please continue to monitor the CN Weekly and email for important information regarding the renewal process.

In order to assist us in accomplishing this task please do the following:

1. Locate the current account holders for your SFA on the attached roster. The roster is sorted by the SFA Agreement number so all accounts for an SFA will be grouped together. The information contains the current NCID user name for the individuals. **It is imperative that all active users are updated with current passwords. If the password has expired, please contact the NCID Administrator assigned to the SFA and update the information. It will be crucial for completing the renewal**

process.

2. Please send an email to **Janet Johnson** (janet.williamsjohnson@dpi.nc.gov) indicating the accounts that should remain active and the accounts, if applicable, that should be deleted. In your email to me, please be sure to include the actual names as the email will serve as an accurate record of your response.

3. NOTE: We WILL NOT Add, Delete or make any changes to an account without an official request from you; therefore, if you find that you need to delete or add someone new please complete the attached Child Nutrition Application Access form with the required information and signatures and fax it to Janet Johnson at 919.807.3516.

4. Please respond by **FRIDAY, JUNE 1st.**

If you have questions or need assistance please contact Janet Johnson (janet.williamsjohnson@dpi.nc.gov) by email or by phone at 919.807.4043.

Thank you for your time and attention to this request.

 = **access roster.xls**

 = **app access frm.xls**

2012-13 Menu Templates Now Available

The 2012-13 Menu Templates are now available from the N.C. Nutrition Education and Training (NET) Program. They can be accessed from the N.C. Division of Public Health, Nutrition Services Branch website under Resources for Schools. From the URL below, scroll down to Menu Templates.

www.nutritionnc.com/ResourcesForSchools/index.htm

Please note the following:

- The 2012-13 Menu Templates were designed in two formats - Elementary and Middle/High. The content for the Elementary School Menus is aimed at families and the content for the Middle/High School Menus is aimed at Middle/High School students.
- The Menus and Newsletters run from August 2012-July 2013. July 2012 is available under the 2011-12 Menu Templates and Newsletters.
- MS Publisher was used in the design to allow for customization by local Child Nutrition programs.

The 2011-12 Menu Templates have been updated and are also available under Resources for Schools.

Please do not hesitate to contact Tracey Bates, N.C. NET Program Coordinator, at tracey.bates@dhhs.nc.gov or 919.707.5782 with any questions regarding the resources for schools.

Serve Up a Healthier You – Updated Resources

Serve Up a Healthier You resources have recently been updated to reflect changes in the Dietary Guidelines, MyPlate and Local Wellness Policy requirements.

Serve Up a Healthier You, from the North Carolina Nutrition Education and Training (NET) Program, is a staff wellness toolkit tailored for Child Nutrition professionals in North Carolina offering resources and strategies for eating smart, moving more and living healthy.

Child Nutrition professionals play a vital role in school wellness and have an opportunity to set a healthy example for students, other school staff, and families. Effective employee wellness programs offer direct and indirect benefits, including promotion of a healthy work environment and support of staff in taking steps to protect or improve their health.

Serve Up a Healthier You toolkit resources can be accessed from the N.C. Division of Public Health, Nutrition Services Branch website under Resources for Schools.

<http://www.nutritionnc.com/ResourcesForSchools/index.htm>.

We want to hear from you...

- If staff wellness activities are implemented utilizing the *Serve Up a Healthier You* resources, please contact the N.C. NET Program to request Employee Wellness Evaluation forms before the end of this school year. The N.C. NET Program will send you enough forms for your staff to complete the evaluation. The completed evaluations will be mailed back to the N.C. NET Program, which will scan and analyze them and provide you with a summary report.
- Please send information about your Child Nutrition staff wellness activities and achievements to the N.C. NET Program using the success story template.

For evaluation forms, success stories or questions, please contact Tracey Bates, N.C. NET Program Coordinator, at tracey.bates@dhhs.nc.gov or 919.707.5782.

Making the Connection Bulletin Board Toolkit Updated

The *Making the Connection Bulletin Board Toolkit*, developed by the N.C. Nutrition Education and Training (NET) Program, has recently been updated to reflect changes in the Dietary Guidelines and MyPlate.

Toolkit Contents:

- Power Point that can be used for training
- How-To Guide for Bulletin Boards
- Bulletin boards to support the messages of the Food for Thought curriculum and Making the Connection Smart Strategies
 - The bulletin boards are 3' x 4' and available in both PDF and MS Publisher format.
 - The bulletin boards are designed to be interactive and include flaps and pockets for nutrition education activities and materials. The flaps and pockets (attachments) are available as separate

files.

The toolkit can be accessed from the N.C. Division of Public Health, Nutrition Services Branch website under Resources for Schools. <http://www.nutritionnc.com/ResourcesForSchools/index.htm>.

For questions regarding the resources for schools, please contact Tracey Bates, N.C. NET Program Coordinator, at tracey.bates@dhhs.nc.gov or 919.707.5782.

Volunteers Needed to Get Students Involved



We are looking for a few school districts that are interested in participating in a pilot project to engage students in discussing the school menu and in discussing the amount of time available to eat school meals. If you are interested in volunteering your district, please contact Lynn Harvey at lynn.harvey@dpi.nc.gov

This pilot will be a great opportunity to get students involved in the school nutrition program which is also a great way to promote student participation...which as we all know, is the key to a successful school nutrition program. Let us hear from you, soon!

Weekly Q&A – Offer vs. Serve Waiver/Serving Time Waiver

QUESTION

Are you ready for the end of year testing schedules, field trips and field days? What should you do to prepare for these events?

ANSWER

Offer Versus Serve Waiver/Serving Time Waiver

If you will be serving bagged lunches and your school participates in Offer Versus Serve, make sure your waiver has been approved by Dr. Lynn Harvey to not participate in Offer Versus Serve for special circumstances such as early release, field trips, field days, testing days, etc. If the schedule changes so that lunches are served before 10:00 am, a waiver must be requested for serving outside the federally mandated serving times of 10:00 am to 2:00 pm. (cfr part 210.10 f.)

Certification of Compliance (“6 Cents Rule”) Webinar Available

The webinar, Certification of Compliance with the New Meal Pattern Requirements (“6 Cents rule”), that was held on May 11 at 1:00 p.m. was recorded. If you would like to view the webinar again or perhaps you were unable to attend any of the scheduled webinars you may watch/listen to it by clicking on the following link: <https://www1.gotomeeting.com/register/917724441> . Note: After you click on the link you will be required to register as if you are registering for a regular webinar. Just follow the on-screen instructions.

Also, the Powerpoint for this webinar is available for download on the Child Nutrition homepage at

<http://childnutrition.ncpublicschools.gov/>.

If you need assistance please contact Donna Knight at donna.knight@dpi.nc.gov .

Mark Your Calendar

May 28..... Memorial Day (Holiday – State offices closed)

June 10 (Tuesday) Monthly Claim for Reimbursement Due

TBA Deadline for Submission of 2012-13 Agreement Renewal

June 20-22 NC School Nutrition Association Conference

July 10 Monthly Claim for Reimbursement Due

July 15-18 SNA Annual National Conference (Denver, CO)

**** REMEMBER** – Anytime the 10th falls on a weekend the actual due date for the claim for reimbursement is the next business day which is usually Monday. In the event that the following Monday is a holiday then the due date moves to the next business day. With that said, the CN Technology system is programmed to flag any reimbursement submitted after the 10th with the “10 day” error message (Error Code 1401). The NCDPI Child Nutrition section and the Claims section are fully aware of this and the Claims department will automatically override that error message for any claims submitted in this time period. **NOTE:** This also applies to the Fresh Fruit and Vegetable Program for which the claim for reimbursement is due on the 15th of each month.

TRAINING

May 24.....School Breakfast Workshop (Raleigh, NC)

June 1..... School Breakfast Workshop (Hickory, NC)

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